

Mayne Island Community Chamber of Commerce Board Meeting
 October 11, 2022
 6:30 pm, Sunny Mayne Bakery

Agenda Item	Responsibility
1. Land Acknowledgement	Lauren
2. Additions to the Agenda	Lise
3. Approval of the Agenda	Lise
4. Approval of September 2022 Board Meeting Minutes	Lise
5. Correspondence -SGITPS	Lauren
6. Chair's Report	Lise
7. Treasurer's Report	
8. Membership Report	Lauren
9. Marketing Committee	Kat
10. Executive Officer Report	Lauren
11. New Business: -Miners Bay Wharfhead	
12. Continuing Business: -All Candidates Meeting -2023 Membership Fees -Welcome Signage -Accommodation Advocacy -Member Survey -Mayne Island Parks & Recreation Washroom Funding Request -Budget	
13. Adjournment	Lise

In attendance: Emily Walker (Member-at-Large), Gail Noonan (Member-at-Large), Lise Magee (Chair), Kat Ferneyhough (Secretary), Drew Ferneyhough (Treasurer), Lauren Underhill (Executive Officer)

With Regrets: Marcus Farmer (Vice-Chair), Jamieson Poncia

Meeting brought to order at 6:46pm

1. Land Acknowledgement

We acknowledge that we are on the traditional territories of many of the Coast Salish First Nations. Our businesses and homes sit on this island, S,KTAK, a name recognizing the importance of the area encompassing Active Pass. First Nations people were pushed from this land by colonization, and we acknowledge that we recognize this history and aim to continue learning so that we may advance reconciliation and respect for the first peoples of this region.

2. Additions to the Agenda

- Nothing at this time

3. Approval of the Agenda

Motion to approve the agenda by Kat Ferneyhough, seconded by Gail Noonan

CARRIED

4. Approval of September 2022 Board Meeting Minutes

Motion to approve the September 2022 Board Meeting Minutes by Kat Ferneyhough, seconded by Drew Ferneyhough.

CARRIED

5. Correspondence

- Tactical Plan draft received from SGITPS. The board will review and Lauren will see if Jacqueline can walk the board through the document.
- Lise will send info to Gail on joining the SGITPS marketing group as the Mayne Island representative.

6. Chair's Report

- Nothing to add at this time

7. Treasurer's Report

- Drew will be heading into town to finish the treasurer handover.
- Support for using Quickbooks so that board can be more on top of finances.
- Would be good to have an additional signer for the board so that Colleen Fraser can be removed from the account.

8. Membership Report

- It is invoicing time for 2023.

9. Marketing Committee

- Emily would like to be added to the marketing committee.

10. Executive Officer Report

- Mayneisland.com has been purchased by Jonathan Lane

11. New Business

- Miners Bay Wharfhead: Marcus is happy to be the point person on this project

12. Continuing Business

- All Candidates Meeting: Lauren will thank MIALS for their offer to help with rides.
- 2023 Membership Fees: Fees for 2023 will be \$25 for Community Membership, \$60 for business membership, \$200 for brochure & website inclusion, \$120 for website only inclusion, and \$100 for additional business by same owner(s).
- Welcome Signage: Lauren will continue with the MoTI to attempt to get sign specifications for the location across from the ferry terminal. The board would like to see welcome signage and possibly rack card storage as part of the potential wharf head project at Miners Bay.
- Accommodation Advocacy: Remove from agenda

- Member Survey: Lise is requesting feedback from board members regarding the draft survey. Once draft is done Kat will help set survey up on Survey Monkey.
- MIPRC Bathroom Funding Request: No update
- Budget: Kat will help with the budget development. Waiting on the marketing committee to meet.

13. Adjournment

- Meeting adjourned at 7:56 pm

After meeting notes: Lauren will contact Marc Bourdon about doing an info session on Chamber Plan benefits in November.

Action/Project List			
Project	Date Introduced	Responsibility	Progress
Tactical Plan Review with Jacqueline from SGITPS	2022-10-11	Lauren	In Progress
Gail to join SGITPS Marketing Team	2022-10-11	Lise & Gail	In Progress
Drew to Coast Capital for signing authority	2022	Drew	In Progress
Quickbooks Sign-up & Date Input	2022-10-11	Lise & Lauren	In Progress
Membership Invoices	2022-10	Lauren	On Hold
Marketing Committee Meeting	2022	Lise, Kat, Emily, Gail	In Progress
Welcome Signage		Lauren, Kat, & Drew	In Progress
Member Survey	2022-09	Lise & Kat	In Progress
Chamber Plan Info Session	2022-10-11	Lauren	In Progress
Budget Creation	2022	Board	On Hold